

<b>5. PATIENT EDUCATION PROCEDURES</b>		Assigned to: _____					
Select Activity to be performed:		<i>Effectiveness of Project/Activity: 1 = Worked Well 2 = Worked OK 3 = Didn't work too well</i>					
Recurring Activity	Scheduled Activity	Frequency of Use:		1 = Used Often, 2 = Used about 1/2 the time, 3 = Didn't use too often			
<input checked="" type="checkbox"/> Review, assess, & select once every three months, or as needed.		Fill In ⇒		1 2 3		1 2 3	
<input type="checkbox"/>	1. <b>Staff Education.</b> Doctor educated staff at least once per month.			□□□		□□□	
<input type="checkbox"/>	2. <b>Consultation.</b> Every patient receives a thorough consultation.			□□□		□□□	
<input type="checkbox"/>	3. <b>Report of Findings.</b> Every patient receives a thorough and effective report of findings.			□□□		□□□	
<input type="checkbox"/>	4. <b>Posters.</b> Ensure that educational posters are displayed.			□□□		□□□	
<input type="checkbox"/>	5. <b>Table Talk.</b> The doctor "Informs while he/she performs" with each patient on each visit. "Table talk" is educational.			□□□		□□□	
<input type="checkbox"/>	6. <b>Re-Exam.</b> Every patient receives a re-exam, or progress exam, when appropriate.			□□□		□□□	
<input type="checkbox"/>	7. <b>Re-Report.</b> Every patient receives a re-report, or progress report, and educated on maintenance care when appropriate.			□□□		□□□	
<input type="checkbox"/>	8. <b>"Touch and Tell."</b> Describe what you are doing to the patient when you are doing it, such as a type of exam procedure, adjustment, or therapy.			□□□		□□□	
<input type="checkbox"/>	9. <b>V.S.C.</b> Ensure every patient thoroughly understands subluxation, V.S.C., misalignment, and other key clinical terms, and their effects if untreated.			□□□		□□□	
<input type="checkbox"/>	10. <b>Pre-Consultation.</b> Every patient receives a pre-consultation video, if available. This can also be done by a team member.			□□□		□□□	
<input type="checkbox"/>	11. <b>Pre-Report.</b> Every patient receives a pre-report video, if available. This can also be done by a team member.			□□□		□□□	
<input type="checkbox"/>	12. <b>Report of Findings.</b> Every patient receives a written report of findings.			□□□		□□□	
<input type="checkbox"/>	13. <b>New Patient Lecture.</b> Every patient attends a new patient lecture held regularly month.			□□□		□□□	
<input type="checkbox"/>	14. <b>Pamphlets.</b> The doctors and staff discuss chiropractic pamphlets with patients and hand them out.			□□□		□□□	
<input type="checkbox"/>	15. <b>Pamphlets.</b> Every patient receives a reading assignment from a pamphlet.			□□□		□□□	
<input type="checkbox"/>	16. <b>Publicity.</b> Scrapbook of new and good publicity about chiropractic, your doctor, etc., kept up. Items placed on bulletin board.			□□□		□□□	
<input type="checkbox"/>	17. <b>Case of the Week.</b> Talk about "Case of the Week" to all your patients.			□□□		□□□	
<input type="checkbox"/>	18. <b>Survey.</b> Survey or test your patients to gauge the level of their understanding of chiropractic care (every 4-6 months).			□□□		□□□	
<input type="checkbox"/>	19. <b>Chiropractic Library.</b> Ensure library of health information for patients is used.			□□□		□□□	

<input type="checkbox"/>	<b>20. Educational Rewards.</b> Provide staff and patients with incentives to become more educated about health care.	□□□	□□□
<input type="checkbox"/>	<b>21. Research.</b> Provide research data for patients.	□□□	□□□
<input type="checkbox"/>	<b>22. Workshop (live or virtual).</b> Address a special health topic with practical advice. Optional, with a guest.		
<input type="checkbox"/>	<b>23. Newsletter articles to patients.</b>		
<input type="checkbox"/>	<b>24. Video.</b> Every patient to see a re-report or progress video, if available.	□□□	□□□
<input type="checkbox"/>	<b>25. "What's New in Health Care"</b> Keep a bulletin board in adjusting, therapy, or other rooms and post relevant news stories about health.	□□□	□□□
<input type="checkbox"/>	<b>26. Health Information on website.</b>		
<input type="checkbox"/>	<b>27. Prompters.</b> Use a white board in your adjusting room to write questions that your patients will be prompted to ask you.	□□□	□□□
<input type="checkbox"/>	<b>28. Pamphlet Sequence.</b> Give all new patients a series of educational pamphlets.	□□□	□□□
<input type="checkbox"/>	<b>29. Posters and video.</b> Wall posters and video clips played on wall displays can also support your patient education.	□□□	□□□
<input type="checkbox"/>	<b>30.</b> Write in your own procedures here.	□□□	□□□
<input type="checkbox"/>	<b>31.</b> Write in your own procedures here.	□□□	□□□
<input type="checkbox"/>	32.		
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<input type="checkbox"/>	38.		
<input type="checkbox"/>	39.		